

EFFECTIVE

May 1, 2002.

SUBJECT

1. Code Modifications
2. Edit Clarification
3. New and Revised Forms & Publications
4. Negative Action Dates Modified in Schedules

**1. CODE
MODIFICATIONS****Item C**

The description of the refugee code in the Citizenship/Alien Status (CIS) section has been changed.

Item L

Level of Care (LC) code 10 has been added to the long-term care LC codes. It is used for persons in a state psychiatric hospital when the person has a patient-pay amount.

LC code 88 is now also used for a person in a state psychiatric hospital when there is zero patient-pay amount.

Old Policy: LC code 88 was only used for recipients granted temporary exemption from enrollment in Medicaid Managed Care.

Reason: Persons in state psychiatric hospital must be identified on CIS by the Department of Community Health.

Item O

The Other Insurance (OI) codes and/or descriptions are revised.

A list of OI code priority is now included in RFC. The order of priority is used to identify the OI code to be entered on CIS and MA ID cards when customers have more than one health insurance carrier and/or Medicare.

Item V

Miscellaneous changes have been made to vendor codes.

2. EDIT CLARIFICATION

Clarification has been added to the Introduction, Instructions and Unnumbered ASSIST and CIS Edits.

RFE 50000

Edit 52024 (**Eligibility Begin Date Change Can't Exceed 30 Days Prior To K T Registration**) has been added.

3. NEW AND REVISED FORMS & PUBLICATIONS

The mandatory posters listed in PAM 105 are now added to RFF.

New forms UA 1554 WR, Application for Unemployment Benefits and FIA-Pub-877, Food Assistance Benefits are now added to RFF. See PBB 2002-004.

DCH-0078

The DCH-0078, Other Insurance Code Change Request, is revised to update the instructions and mailing address. Previous editions are obsolete.

DCH-0373-D

DCH-0373-D, MIChild and Healthy Kids Application, has been revised. The revision date is 10/01. Previous editions may still be used.

Near the top of page 2 of the DCH-0373-D is a small box marked "Official use only M_____". The box is for use by local health departments and federally qualified health centers. A number in the box means that the local health department or federally qualified health center has already determined guarantee-of-payment eligibility. Do not determine eligibility for guarantee of payment (PAM107) nor issue an MSA-1132, Guarantee of Payment for Pregnancy-Related Services, when a number has been entered in the box.

DCH-1115

The DCH-1115 is information for customers about medical care for aliens, refugees, and asylees. It should be made available through

the local office for all applicants and recipients. It can also be used as a “mini-poster” and displayed in the lobby and specialist’s offices.

DCH-1354

The DCH-1354, Third Party Liability Health Insurance Information, is revised to update the instructions and mailing address. Previous editions are obsolete.

FIA-27

FIA-27 has been revised, previous editions may still be used. Available only electronically.

FIA-45

FIA-45, FIA to DCH/MiChild Transmittal, has been revised to include the address of the Breast and Cervical Cancer Prevention and Control Program coordinator so information and documents (example, computer reports) can be sent to DCH per PEM 173. The address for requesting policy exceptions has also been updated.

FIA-70

You may use the FIA-70, Notice of Introduction, to tell customers which specialist is handling their MA case. You may include the specialist’s name, address, telephone number and office hours. This form is available only electronically.

FIA-95, MISTY Service Youth Profile Report

Since the MISTY and the Youth in Transition (YIT) programs are no longer under one umbrella a separate form has been created. The FIA-95 is to be used instead of the FIA-4713. The FIA-4713, Service Youth Profile Report is to be used only for the YIT program.

FIA-417

The facsimile of the FIA-417, Excess Asset Notice, in the RFF has been updated to match the wording of the electronic version of the form. The form now uses the phrase Medicare Savings Program.

FIA-1801

The FIA-1801, Reimbursement Agreement, is used for county programs when a client must agree, as a condition of eligibility, to repay any assistance or benefits received. This includes programs

such as Resident County Hospitalization and County Supplementation. Instructions are included for completing the form.

FIA-3227

Wording of the FIA-3227, Tentative Patient-Pay Amount Notice, has been made more customer friendly. There is no change in when or how it is used. Previous editions may be used.

FIA-4481

The exhibits for the FIA-4481, MPS Provider Enrollment/Confirmation Letter, has been updated to reflect current versions of the FIA-4481.

FIA-4572

The FIA-4572, Usage Log for Bulk Purchased Items, is used to record the issuance of items such as bus passes/tickets, gift certificates, gasoline cards, etc. to applicants and recipients of Family Independence Agency programs. Instructions are included for completing the form.

FIA-4574-B

The spouse's social security number is now an optional entry on the FIA-4574-B, Asset Declaration. This change was requested by the U.S. Department of Health and Human Services. The FIA-4574-B is also now available electronically. Previous editions may still be used.

The following TLFA forms have been updated or changed

FIA-141 Time-Limited Food Assistance Record

FIA-142 Time-Limited Food Assistance Notice

FIA-1997 Community Service Activity Report

FIA Pub-355 Food Assistance Work Requirements and Opportunities

MSA Pub-141

The RFF has been updated with the latest version of MSA Publication 141, Facts About Medicaid.

4. SCHEDULES

Negative Action Dates for 03/01/02 - 05/31/02 have been revised.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Added Items ...**

RFF 27
RFF 70
RFF 95
RFF 521PUB
RFF 716PUB
RFF 765
RFF 788
RFF 877PUB
RFF 1115
RFF 1554
RFF 1801
RFF 4572

Changed Items (content changes) ...

RFC C
RFC E
RFC L
RFC O
RFC V
RFE 0000
RFE 8000
RFE 50000
RFF 16
RFF 45
RFF 71
RFF 0078
RFF 141
RFF 141M
RFF 142
RFF 176
RFF 278
RFF 355
RFF 0373D
RFF 417
RFF 478
RFF 1354
RFF 1997
RFF 3227
RFF 4481

RFF 4574
RFF 4574B
RFF 4713
RFS 103

Changed Items (link changes only) ...

RFC S
RFF 94-I
RFF 247
RFF 551
RFF 592
RFF 849
RFF 849T
RFF 1033
RFF 1291
RFF 1582
RFF 1582CS
RFF 1582TR
RFF 2157
RFF 2162
RFF 4663
RFF 4757
RFF 4784